



TURKS & CAICOS ISLANDS FINANCIAL SERVICES COMMISSION

September 15, 2011

CIRCULAR LETTER TO: ALL DOMESTIC INSURANCE COMPANIES LICENSED UNDER THE INSURANCE ORDINANCE

Quarterly Reporting

Section 23 of the Financial Services Commission Ordinance provides that the Turks and Caicos Islands Financial Services Commission (Commission) may require a licensed institution to provide specified information or information of a specific description.

In 2009 all Domestic Insurance Companies were required to submit copies of the Quarterly Reporting Forms Q1, Q2 and Q3 (Quarterly Returns) to the Commission beginning with the Quarter ended September 30, 2009. These forms were to be completed, signed and submitted to the Commission within 15 days of the end of each quarter.

The Commission requires that all companies submit both **hard and soft copies** of the Quarterly Returns. You are also reminded that these forms are to be completed for domestic (TCI) insurance business only. To this end, the Commission requires that the soft copies of the Quarterly Returns be submitted (or re-submitted) for the period September 30, 2009 to June 30, 2011 no later than **September 30, 2011** to ins-reports@tcifsc.tc.

You are further reminded that going forward, the soft copies of all insurance reports must be submitted to the email address abovementioned.

Please be guided accordingly.

Yours sincerely

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