



**GUIDELINES**  
**TURKS AND CAICOS ISLANDS COMPANIES REGISTRY**  
**INCORPORATION OF COMPANIES**

**1. Filing of Documents**

All documents are required to be filed in duplicate. Clients may submit up to 4 copies for which no fee will apply.

**2. Fees**

See fees below.

**3. Required Documents**

- A. Application form – this must be completed in entirety, signed and dated. Any incomplete form will not be accepted by Registry.
- B. **Articles of incorporation**  
These must bear a date. The Registry will cross check the application form against the articles to ensure that, where applicable, responses indicated on the application form correspond with the articles. If any inconsistency is found, the Registry will return the documents for correction.
- C. **Written consent from NPO supervisor**  
This is required for entities applying to register as non-profit companies, and must be submitted along with the application.
- D. **Written consent from Commission**  
This is required for entities applying to register as protected cell companies, and must be submitted along with the application.

**Registration will not be completed until full and accurate information is submitted.**

## **FEES PAYABLE FOR INCORPORATION OF COMPANIES**

1. For an application to incorporate a company, other than a non-profit company—
  - (a) in the case of a domestic company limited by shares or authorised to issue shares—
    - (i) if the company is authorised to issue no more than 50,000 shares \$300
    - (ii) if the company is authorised to issue more than 50,000 shares but no more than 100,000 shares \$450
    - (iii) if the company is authorised to issue more than 100,000 shares but no more than 750,000 shares \$550
    - (iv) if the company is authorised to issue more than 750,000 shares but no more than 2,000,000 shares \$1,050
    - (v) if the company is authorised to issue more than 2,000,000 shares or an unlimited number of shares \$2,050
  - (b) in the case of an international company limited by shares or authorised to issue shares—
    - (i) if the company is authorised to issue no more than 5,000 shares \$150
    - (ii) if the company is authorised to issue more than 5,000 shares but no more than 50,000 shares \$150 plus one percent of the number of shares the company is authorised to issue above 5,000 shares
    - (iii) if the company is authorised to issue more than 50,000 shares but no more than 100,000 shares \$600 plus one half of one percent of the number of shares the company is authorised to issue above 50,000 shares
    - (iv) if the company is authorised to issue more than 100,000 shares but no more than 1,000,000 shares \$850 plus one-tenth of one percent of the number of shares the company is authorised to issue above 100,000 shares

	(v) if the company is authorised to issue more than 1,000,000 shares or an unlimited number of shares	\$2,000
	(b) in the case of a company limited by guarantee or an unlimited company that, in each case, is not authorised to issue shares	\$300
2.	For an application to incorporate a non-profit company	\$300