



TURKS AND CAICOS ISLANDS FINANCIAL SERVICES COMMISSION

Regulating with Honesty, Integrity and Transparency

8 May 2020

NOTICE

PHASED RETURN OF IN-OFFICE SERVICES AT THE FINANCIAL SERVICES COMMISSION

Effective 11 May 2020, the Financial Services Commission will commence a phased return to work at its offices located at Waterloo Plaza, Grand Turk, and Caribbean Place, Providenciales.

The return to office and the provision of in-office services are guided by the protection of health and safety of our staff and clients. Accordingly, until further notice, **ALL** interaction with the Commission must be conducted via telephone, electronic-mail, video conferencing, and/or via the drop boxes established at the Grand Turk and Providenciales offices. The drop boxes may be used between the hours of 9:00am and 2:00pm, Monday to Friday, to drop off applications that cannot be submitted online or via electronic-mail; the applicant must include a valid phone number and the appropriate cheque payment or voucher evidencing payment. Clients will be contacted by phone on completion of the processing of the application to arrange an appointment for receipt of the Commission's decision.

Please note that payments to the Commission may also be made via direct deposit, bank transfer or wire transfer to the Commission's bank account at CIBC-FirstCaribbean International Bank ("CIBC-FCIB"), account # **1179423** or Scotiabank Merchant Account #**754844**. Fees may also be deducted from pre-funded accounts maintained at the Commission. A copy of the payment voucher should accompany the application or other request for service to the Commission.

The following are the electronic contact details for the Commission:

- Companies Registry: Registry@tcifsc.tc
- Business Names: businessnames@tcifsc.tc
- Trademarks and Patents: tmandpatent@tcifsc.tc
- Bank and Trust Department: BD@tcifsc.tc
- Insurance Department: ins-applications@tcifsc.tc or ins-reports@tcifsc.tc
- AML Supervision Department: aml_supervision@tcifsc.tc
- All other queries: fsc@tcifsc.tc
- Telephone Details: (649) 946-5314 and (649) 946-2550

The Commission will continue to communicate with you via electronic mail and through our website: www.tcifsc.tc

P.O. Box 140 • Caribbean Place • Leeward Highway • Providenciales • Turks and Caicos Islands
Tel: (649) 946 - 5314 / 941 - 8311 • Fax: (649) 941 - 3569

P.O. Box 79 • Waterloo Plaza • Waterloo Road • Grand Turk • Turks and Caicos Islands
Tel: (649) 946 - 2791 / 946 - 2550 • Fax: (649) 946 - 1714

Website: www.tcifsc.tc Email: fsc@tcifsc.tc